

IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Members of the Board of Commissioners

POLICY NUMBER: 4050

4050.1 Commissioners shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Commissioners. Information may be requested from administrative staff or exchanged between Commissioners before meetings.

4050.1.1 Information exchanged before meetings shall be distributed through the Fire Chief, and all Commissioners will receive all information being distributed.

4050.1.2 Copies of information exchanged before meetings shall be available at the meeting for members of the public in attendance, and shall also be provided to anyone not present upon their request.

4050.2 Commissioners shall at all times conduct themselves with courtesy to each other, to staff, and to members of the audience present at Board meetings.

4050.3 Commissioners shall defer to the chairperson for conduct of meetings of the Board, but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.

4050.4 Commissioners may request for inclusion into minutes brief comments pertinent to an agenda item only at the meeting that item is discussed (including, if desired, a position on abstention or dissenting vote).

4050.5 Commissioners shall abstain from participating in consideration on any item involving a personal or financial conflict of interest. Unless such a conflict of interest exists, however, Commissioners should not abstain from the Board's decision-making responsibilities.

4050.6 Requests by individual Commissioners for substantive information and/or research from District staff will be channeled through the Fire Chief and distributed to all Commissioners.

4050.7 Those members of the Community running for the Board or applying for a vacancy, should visit www.idyllwildfire.com for updated information, and contact the Idyllwild fire Protection District Clerk of the Board for pertinent information including:

- Board Policies and Resolutions.
- A copy of the Brown Act.
- Regular Board meeting schedule.
- Current budget and other pertinent information

4050.8 All Commissioners and the Fire Chief will be signatories on District Checking accounts.

4050.9 All Commissioners elect are subject to the Brown Act and shall abide by this policy.

Original Board Approval Date: 12/10/2013

Board Reviewed Date: 09/24/2019

Board Reviewed Date: 07/26/2022

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Board Approval Date:


Clerk of the Board